

TASMAN AREA COMMUNITY ASSOCIATION

NOTICE OF MEETING & AGENDA

Thursday 31 October 2024
7.30pm upstairs at Tasman Church

The meeting will be preceded by an address from Helen Forsey, TDC's Moutere Catchment Facilitator on "Improving Water Quality in Tasman Valley Stream". See this link for further information, <https://tinyurl.com/kkcr6pv7>

- 1. MINUTES OF PREVIOUS MEETING**
- 2. MATTERS ARISING**
- 3. REPORTS: TASMAN / KINA RESERVES**
- 4. REPORTS: TE MAMAKU DRIVE PROJECT UPDATE**
- 5. CONSTITUTION RE-REGISTRATION**
- 6. CIVIL DEFENCE**
- 7. CORRESPONDENCE/OUTWARDS/INWARDS**
- 8. FINANCE**
- 9. GENERAL BUSINESS**

NEXT MEETING: 7.30pm Thursday 28 November 2024

Note: Year-end social get-together at Jester House

TASMAN AREA COMMUNITY ASSOCIATION

Minutes

26 September 2024

7.30pm at Tasman Church

Present: Greig Caigou (Chair); Marijke Caigou (Treasurer); David Short (Secretary), Steve Richards, Richard Clement, Hamish Rush, Simon Thomas

Apologies: Michael Markert, Councillor Trindi Walker, Councillor Mike Kininmonth

The Minutes of the previous meeting were read and accepted (A: Richard C, S: Marijke C).

1. MATTERS ARISING

Bus Shelter: a note of great gratitude from the Chair on behalf of TACA that the bus shelter is now installed. It was determined that the proposed interpretative sign should be placed inside the shelter within the frame provided. Also it was proposed that TACA should make a submission to the e-Bus review about adding a new bus stop on Aporo Rd by Marriages Rd to make use of the new shelter.

TDC Community grants: Marijke and David advised about the success of our grant applications for 2024/25 as per the following tables:

Community Consultation Fund			
Organisation	Amount Allocated	Request	Project details
Tasman Area Community Association	\$2,100.00	\$ 2,100.00	\$1,000 Newsletters, Tasman Times and Communications \$500 Association admin expenses \$600 Editor of Tasman Times for contribution to community communications

Community Grants:

Organisation	Project Details	Amount Allocated
Tasman Area Community Association	native planting at Mill Point Site recovery and Baigent Reserve on Kina Peninsula.	\$ 550.00
Tasman Area Community Association	the Anzac Day Service at Tasman War Memorial.	\$ 250.00

2. CONSTITUTIONAL TASKS/RE-REGISTRATION

It was resolved to try to resolve the remainder of the outstanding detail of the revised Constitution as per the following points:

- Take out “in their own home” under **1) Introductory Rules**, Resident Definition to allow for those who do not necessarily own their own and and who may rent.
- Under **2) Purposes (d)** there was discussion around the validity of the Committee in its neutral position, at its sole discretion, reserving the right to publicly express majority Society views on behalf of the community. However it was agreed to leave the wording as is.

- Under **12.3 Treasurer** there were minor changes to wording as submitted by Marijke Caigou.
- Under 21 Auditor there were minor changes made to the wording by Marijke Caigou

With these final changes now ratified, Richard Clement will now update these in the revised Constitution and the Secretary will then upload the document to the Companies Office for its review. There was a note of great appreciation to Richard Clement for the hard work he has done in making the process very easy for the Committee.

3. REPORTS: TASMAN / KINA RESERVES

Tasman Domain:

Steve R reported that there has been no progress made this month on the plan to design the constructed wetland in conjunction with Barbara Nicholas and Pene Greet but noted that TDC was fully in support of the project and just needed a plan to consider.

L.E.H Baigent Reserve:

Nothing new to report. A ride through the reserve yesterday revealed that all is in good order. Also to report the NZMCA rally will take place in the reserve 4 - 6 October.

Kina Reserve/Campground:

As Jenny is away in Australia, Gazza her backup reported that it was the quietest winter he had known for many years. He also said they were catching about 5 - 6 rats per week in the supplied traps. Happy to report that David Easton had supplied plant guards and weed mats for the recently planted trees.

4. REPORTS: TE MAMAKU DRIVE PROJECT UPDATE

Both David & Michael attended the annual Rātā Foundation function which was very useful meeting with people running other tree vegetation projects. They also met with Steve Merito who is the TET representative to discuss the timing of our next Rātā grant application.

Treescape has been booked to undertake the clearing of Blocks 4 & 6 which will happen in early October leading up to the TMP nighttime stop/stop closure of the highway 14 - 19 October to fell the trees close to the highway. We have been fortunate to be able to

piggyback on Titan Traffic Management's plan for the felling of the pine trees on the western side of the highway starting on 14 October and continuing until February next year. We are awaiting the results of various grant applications during October (TDC, Network Tasman, WWF fund and Lottery Environment & Heritage)

5. REPORTS: Civil Defence

The promotional Mailchimp email for the one day training course run by Kathy King for Friday 04 October at the Motueka Recreation Centre has been delivered. It is reported that so far there are around 12+ people who plan to attend.

6. CORRESPONDENCE/OUTWARDS/INWARDS

No correspondence

7. FINANCE

See Marijke's accounts (A:, Greig C, S: Steve R)

Approval given to pay the TDC account for the printing of the June Tasman Times and the Charities annual return filing fee.

The annual return to the Charities Commission has been completed and filed, along with updates to the Committee members registered on the Charities website.

Marijke's Quickbooks accounting software is now up and running with no monthly fee to TACA.

A resolution by Marijke was **proposed that we can now cancel our Xero subscription ASAP (S: Steve R)** as a worthwhile saving for TACA henceforth

8. GENERAL BUSINESS

Simon Thomas: Tasman Times

Note that our successful TDC Community Consultation grant application allows for \$1000 towards the 2 newsletters for December 2024 and June 2025.

Simon reported that there was evidence to continue with the hard copy newsletter and acknowledged that the grant would be a huge financial contribution. This approach was unanimously supported by the Committee.

He proposed that there would need to be paid advertising from now on both within and outside our catchment (mostly Motueka & Riwaka) but that it would be focused on small businesses that would be of interest to residents of Tasman/Kina. His research of what advertisers would be prepared to pay would be \$50 for an 1/8 page and \$75 for a 1/4 page. He noted that to accommodate the new advertisements the newsletter may need to increase to 20 pages and that the ads would be interspersed throughout the newsletter. It was anticipated that the new revenue from advertising would cover the increased cost of printing estimated to be around \$1000.

David S:

The Beach Clean-up on Sunday 13 October 9am - 12pm notice has gone out to our Mailchimp database.

Paul Macintosh:

Tasman West Coast MP, Maureen Pugh's speaking invitation has been postponed due to her being on leave till after Christmas.

Meeting closed at 9.10pm

NEXT MEETING: Thursday 31 October 7.30pm upstairs at Tasman Church.

General Business to be logged with Greig ahead of the meeting prior to 6pm.

Tasman Area Community Association

Treasurer's Report for the month ended 30 September 2024

CASH REPORT at 30 September 2024

Opening balance (30 June 2024)	\$34,322
Cash received from 1 July 2024 onwards	\$1,813
Cash spent from 1 July 2024 onwards (\$28,640 t/ferred to TET)	\$30,591
Closing balance (30 September 2024)	\$6,466

Represented as:

NBS00 Working Account	\$2,209	49%
NBS30 Call Account	\$3,335	51%
	\$6,466	

FINANCIAL PERFORMANCE at 30 September 2024

		% of Revenue
Income	\$4,082	
Expenditure	\$1,165	21%
Excess	\$2,917	79%

FINANCIAL POSITION at 30 September 2024

Assets	\$8,444
Liabilities	\$556
Net Assets	\$7,888

2024/2025 PAID MEMBERSHIP at 23 October 2024

David Short	Marteen Verschuuren	Michael & Michaela Markert
Gillian Gallacher	Mike & Janet Howell	Christine Whitton
Rob & Penny Corbett	Tony Pearson	Sandra Bishop
C&A Fulford	E Morrison & Partner	Andy & Jodie Downs
Bob Haswell	Marita Hattersley & Partner	A J Tait & Partner
Martin & Pauline Whyte	Pene Greet	Greig & Marijke Caigou
David & Maryanne Easton	Richard Clement	Steve Richards
Wendy Spark	John & Julie Aitchison	Hamish Rush
<i>Paid-up members at \$10/member/year</i>	36	\$360.00

PAYMENTS FOR APPROVAL at 23 October 2024

Xero subscription (July 2024)	\$28.46
Xero subscription (Aug 2024)	\$23.87
Xero subscription (Sept 2024)	\$30.19
Xero subscription (Oct 2024)	\$15.58
	\$98.10

GRANT APPLICATIONS at 23 October 2024

ANZAC Day Commeration Service - received on 17/10/2024	\$250
Community Consultation Grant - received on 10/10/2024	\$2,100
Reserves Community Grant - received on 10/10/2024	\$550
	\$2,900

Marijke Caigou
23 October 2024

Tasman Area Community Association

Income & Expenditure Report for the 3 months ended 30 September 2024

	Jul - Sep 24	Jul - Sep 23
INCOME		
Donations & Grants		
General Donations	\$670	\$0
AED Defibrillator Donations	\$154	\$0
Grant - Lotteries Commission	\$0	\$44,995
Grant - Pub Charity	\$0	-\$2,294
Grant - Tasman District Council	\$2,900	\$0
	\$3,724	\$42,701
Other Revenue		
Membership Subscriptions	\$330	\$10
Interest Income	\$28	\$238
	\$358	\$248
Total Income	\$4,082	\$42,948
EXPENDITURE		
Project Expenditure		
AED Maintenance & Supplies	\$154	\$0
Tasman Times Bulletin	\$834	\$0
Te Mamaku Project	\$0	\$17,195
	\$988	\$17,195
Overheads		
Bank Fees	\$1	\$0
Entertainment	\$14	\$0
General Expenses	\$51	\$0
Software Subscriptions	\$111	\$53
	\$177	\$53
Total Expenditure	\$1,165	\$17,248
Surplus / (Deficit) for the year	\$2,917	\$25,700

Tasman Area Community Association

Statement of Financial Position

as at 30 September 2024

	30 Sept 2024	30 Sept 2023
ASSETS		
NBS00 Working Account	\$2,209	\$5,175
NBS30 Savings Account	\$3,335	\$55,286
Accounts Receivable	\$2,900	\$748
Total Assets	\$8,444	\$61,209
LIABILITIES		
Tasman Defibrillator Funds	\$556	\$710
Total Liabilities	\$556	\$710
NET ASSETS	\$7,888	\$60,498
EQUITY		
Current Year Earnings	\$2,917	\$25,700
Retained Earnings	\$4,971	\$34,798
	\$7,888	\$60,498