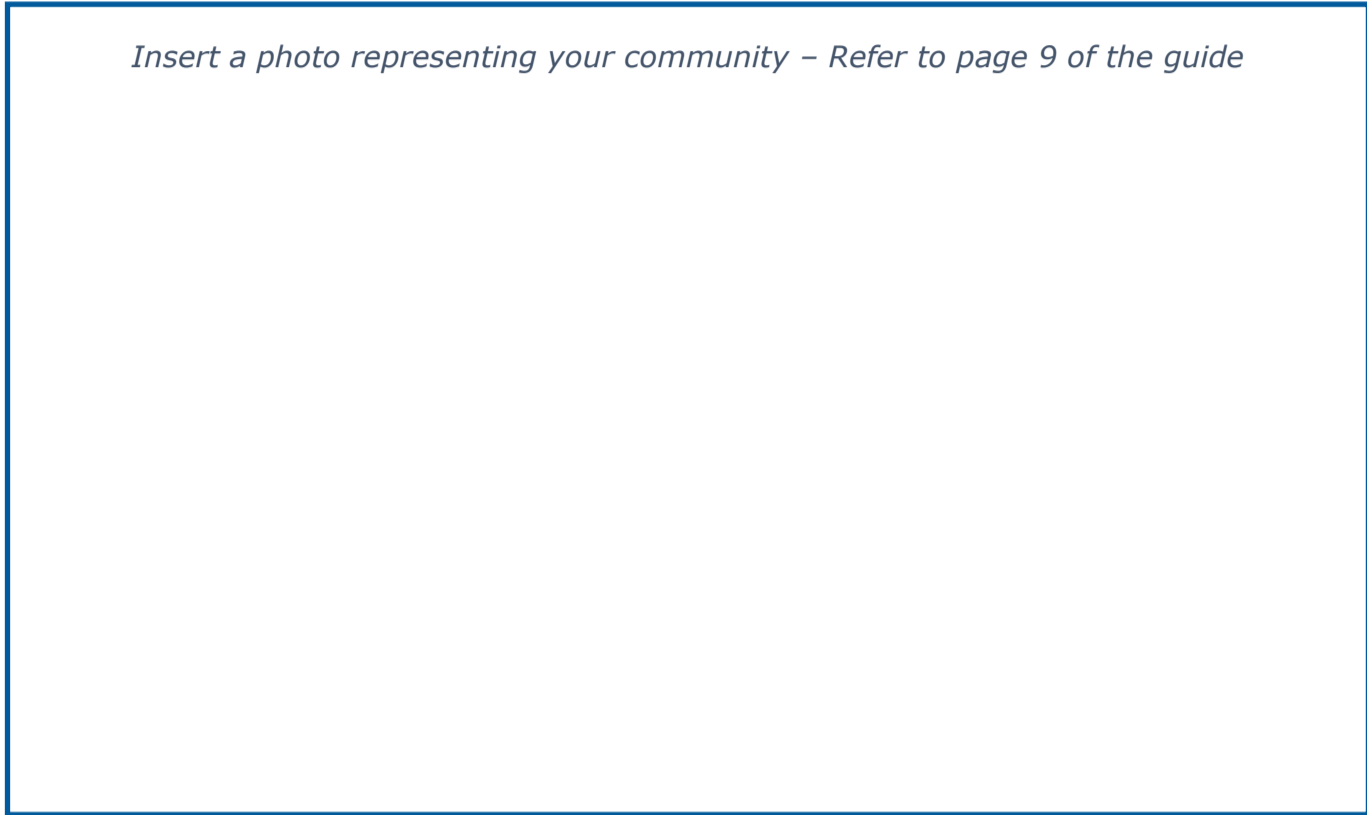


Section A

[Insert community name]

Community Emergency Preparedness Plan

This Community Emergency Preparedness Plan is a living document created by and for the [name] community.

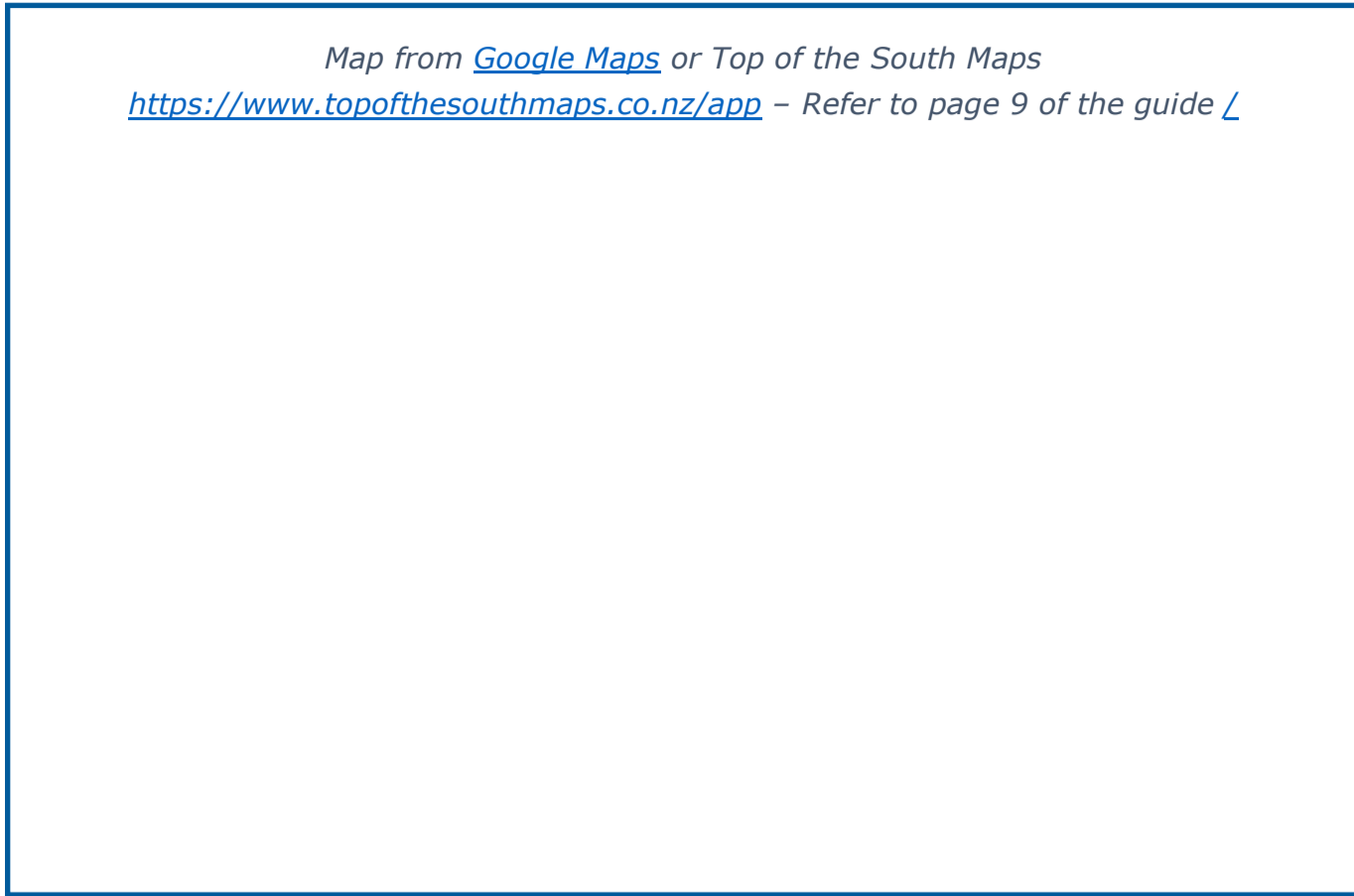


Its purpose is to:

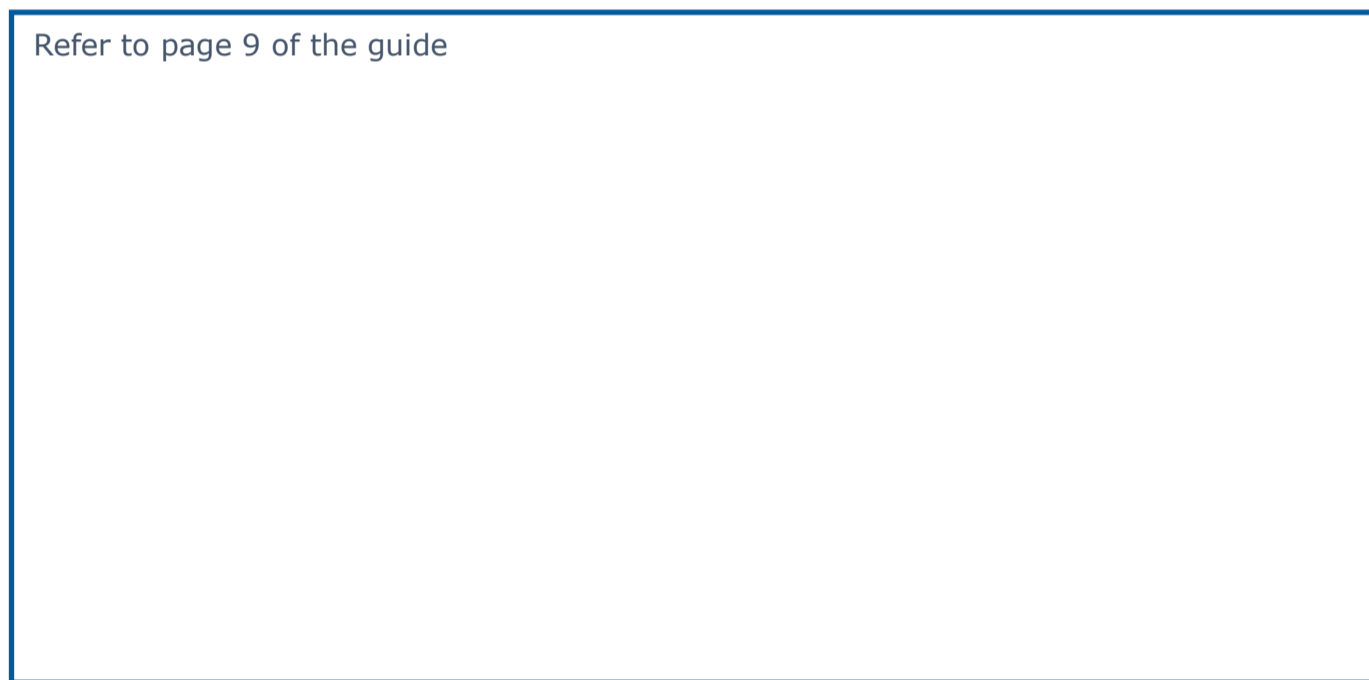
- Enable, empower, and support individuals and our community to take ownership of our own emergency preparedness.
- Increase the resilience of our community to the impacts of hazards.
- Promote problem solving and encourage our community to be self-sufficient through strong social networks and a culture of mutual help.
- Reduce the reliance on first responder agencies.

Why have a plan?
Because when emergencies happen, our community may need to be self-sufficient for several days.

Area covered by this plan



About our community



Known and potential hazards

Slope instability	Severe weather / flood	Rural fire	Earthquake	Tsunami	Pandemic	Other

Hazard	Possible impact	Possible challenge	Ways we can prepare
Refer to page 10 of the guide			





Potential gathering places

If you can't stay home or with family and friends or are searching for each other these are possible gathering places or Community Led Centres.

Hazard type	Potential gathering places	Facilities for animals
Refer to page 11 of the guide		

Communications tools

When telecommunications are working	Refer to page 12 of the guide
When telecommunications are NOT working	

Our community resources

(Who have given permission to be listed in this plan)

Category	What / Who
Businesses	Refer to page 13 of the guide
Kit and equipment	
Community members with specialist skills	

For privacy reasons personal details are not shared in this section with the wider community. Further details around the community resources are held by the Community Emergency Team.

Referencing people and resources in this plan should only occur if permission of the person is granted.

Our Community Emergency Team

(Who have given permission to be listed in this plan)

It's important to have a primary and secondary point of contact for the community so information can be gathered and conveyed allowing for a coordinated community response to occur.

	Name	Contact details
Primary information point of contact	Refer to page 14 of the guide	
Secondary information point of contact		

Additional Information

Disclaimer:

A completed Community Emergency Preparedness Plan will contain information that has been inserted by your community. NTEM therefore cannot guarantee the completeness, accuracy, or currency of that information, nor its usefulness in any emergency event.

NTEM provides general guidance with respect to the completion of a Community Emergency Preparedness Plan, however NTEM will not assess the appropriateness or otherwise of any community-stated actions proposed within the plan. NTEM therefore assumes no liability in connection with such actions, and it is your community's responsibility in completing the Community Emergency Preparedness Plan to consider any risks which might be related to such actions.

Privacy statement:

In completing this Plan, the community members confirm they are aware that any personal information provided in its preparation has been collected and may be used and disclosed for the response to and the management of an emergency event, in accordance with the Privacy Act 2002 and the Civil Defence National Emergencies (Information Sharing) Code 2020. This includes that the personal information provided may be disclosed for these purposes to other members of their community, NTEM and any public sector agency and/or any agency that is, or is likely to be, involved in managing, or assisting in the management of, the emergency.

In the event of an emergency NTEM endeavours to establish contact and support communities as soon as possible. The nature of an event may prove to make this difficult.

Where life or significant property is at risk, call 111.



Ministry for Primary Industries
Manatū Ahu Matua



Things you can do now to prepare for an emergency

- Create a central point of contact outside your community for your family in an emergency.
- Consider who in your community may need extra support during an emergency.
- Have a discussion with them on how you might be able to support them.
- Make a household plan | <https://getready.govt.nz/en/>
- Make a pet/animal plan | <https://www.mpi.govt.nz/animals/animal-welfare/animal-welfare-emergency-management/preparing-animals-for-emergencies/>
- Have a 'grab bag' ready for an emergency | <https://getready.govt.nz/en/prepared/household/supplies/>
- Check out Fire and Emergency New Zealand | <https://www.fireandemergency.nz/outdoor-and-rural-fire-safety/councils-and-community/your-community-responsibility/>
| <https://www.fireandemergency.nz/assets/Documents/At-home/Make-Your-Home-and-Family-Fire-Safe.pdf>

During an emergency event

Call 111 if life or significant property is at risk.

Shelter in place if it is safe to do so.

Follow your Community Emergency Preparedness Plan.

Staying informed before and during an emergency

WEBSITES

- NTEM | <https://www.nelsontasmancivildefence.co.nz/>
- Councils | <http://www.nelson.govt.nz/>
| <https://www.tasman.govt.nz/>
- MetService | <https://www.metservice.com/towns-cities/locations/nelson>
- Waka Kotahi | <https://www.journeys.nzta.govt.nz/highway-conditions>

FACEBOOK

- NTEM | <https://www.facebook.com/nelsontasmancivildefenceandemergencymanagement/>
- Councils | <https://www.facebook.com/nelsoncitycouncil/>
| <https://www.facebook.com/TasmanDistrictCouncil/>

APPS

- **Antenno** – A council app where council information is shared, and individuals can report information and upload photo evidence.
- **Geonet** – An app to receive information on earthquakes located in and around New Zealand.

RADIO

- **Nelson, Richmond and Motueka** – The Breeze 97.6FM, Brian FM 105.6FM, Fresh FM 104.8FM, The Hits 89.6FM, Magic Music 99.2FM, Magic Talk 96FM, More FM 92.8FM, Newstalk ZB 1341AM, RNZ National 101.6FM or 1116AM.
- **Golden Bay** – Brian FM 91.0FM, Classic Hits 1269AM, Fresh FM 104.8FM, More FM 92.0FM, RNZ National 101.6FM.
- **Golden Bay East** – Brian FM 91.0FM, Fresh FM 95.0FM, RNZ National 101.6FM.
- **Murchison** – Brian FM 105.3FM, More FM 94.1FM.
- **St Arnaud** – More FM 94.1FM.