

**Māpua & Districts Community Association**  
 Minutes Executive Meeting at Māpua Hall  
 27 May 2024

Agenda Item	Item Actions <b>in red</b> are from Public meeting Actions <b>in blue</b> are from Exec meeting	Report By
Present	Aileen, Henk, Fiona, Paul, Helen, Bruno, Marion	
Apologies	Jim	
Conflicts of Interest	As they have stood previously	
Minutes of last meeting	29 April 2024 Exec Committee Meeting Minutes Marion- moved to accept the minutes - Paul- seconded  13 May General Meeting Minutes for reference	
Matters arising from the Executive Meeting not covered elsewhere	Encroachment on Moreland Reserve  Secretary Position - Fiona's 'prospect' not available  Community Led Housing workshop & Jim's presentation at General Meeting - Need to consider an acting Chairperson should the current chairperson wish to present in a general meeting. This would allow someone to manage the meeting and lead any discussion during the presentation - As exec members we must to be aware there is a need to clarify in what capacity a presentation is being made (ie representing exec, as a 'guest presenter')  Discussion had about who the MDCA represents and the purposes of the MDCA. Will be clarified in the constitution.	Paul to walk  All to keep looking
Secretary Roster	The name of the acting secretary will be added to the roster circulated with the minutes	Fiona
Chairs report	Nothing to Report	
Treasurer's	Treasurer's info <ul style="list-style-type: none"> <li>• 2 membership renewals for new year</li> <li>• 1 membership paid - discussed below</li> </ul> Current account info <ul style="list-style-type: none"> <li>• \$10,295.19 in account</li> <li>• \$2,955.76 General Fund</li> <li>• \$28998.80 Dominion Flats</li> <li>• \$2,356.87 Development Communications</li> <li>• \$1,563.83 AED Fund</li> <li>• \$519.93 Mapua Memories</li> </ul>	Aileen Connell

	Discussion re request to join from someone outside the MDCA boundary. Can't be a member but welcome to attend meetings, speak at meetings but not vote. Aileen moved Bruno seconded	
Correspondence	As circulated <ul style="list-style-type: none"> <li>- Reply to be written to Moira Tilling referring her to the council</li> <li>- Noticeboard</li> <li>- Disappointing to hear Top of the South Neighbourhood Support has been disbanded</li> </ul>	-Bruno  -Paul to bring up at general meeting
Matters arising from correspondence not covered elsewhere	Reminder of roles <i>Jim to write agendas, pass to Bruno</i> <i>Bruno to save correspondence files as pdfs using MDCA naming convention and list these in the agendas</i> <i>Jim to write article for Coastal News on General Meetings</i> <i>Minutes to be taken by revolving members of the executive in alphabetical order (excluding Aileen, Bruno and Jim)</i> <i>Sign-in sheet to be brought to General Meetings by Jim</i>	
Roads & Pathways	No updates	
Constitution	Discussion <ul style="list-style-type: none"> <li>- Explanation from Paul</li> <li>- Paul to add the 'Secretary Role' to the Operations Section</li> <li>- Feedback to Paul by Wednesday 5th June for consideration</li> <li>- Constitution and Operations to be circulated by our next general meeting</li> <li>- Feedback/questions from members at July meeting</li> <li>- Adopt it in AGM in August</li> </ul>	
Social Media	Discussion around 'Submissions page' on OurMapua page <ul style="list-style-type: none"> <li>- Look at adding a comment along the lines of 'If you would like help with your submission you could contact secretary@...'</li> </ul>	Bruno
Projects	Mapua Memories - Henk to purchase sticks	Henk
AED		
Environment	Dominion Flats - Planting soon when it rains Wildlife Corridors - Nothing to report Higgs Reserve - Commented on amazing planting Raw Wastewater Overflows - Nothing to report	
Relationships	Nothing to report	
Community Interest Groups	Transport and Wellbeing - To be brought up at public meeting	
General Business	Secretary recruitment	

Future hot topics	10 June - Home heating - TDC - not sure if this has been organised	Jim
Meeting closed	8.45pm	
Next Meeting	June 10 - to be held in Bill Marris room	
Next meeting	Dates for 2024	
	<b>Exec</b>	<b>General</b>
	May27	June10 Fiona
	June24 Helen	July8 Helen
	July29 Paul	Aug12 Paul
	Aug26	Sept9
	Sept30	Oct14
	Oct28 (labour Day)	Nov11
	Nov26	Dec9