

Māpua & Districts Community Association

Minutes Exec Meeting at Māpua Hall

29 January 2024 @ 7pm

Agenda Item	Item Actions in red are from Public meeting Actions in blue are from Exec meeting	Report by
Present	Paul, Aileen, Helen, Marion, Henk, Lee, Lou, Jim, Bruno	
Apologies	Fiona	
Secretary position	Still recruiting, Helen to ask Wendy at Mapua Hall	
Minutes of last meeting	<p>27 November Exec Minutes Moved by Helen and Seconded by Aileen</p> <p>A member from the floor at 11 December General meeting requested that the names of people identified in the discussion on the footpath on Mapua Drive be removed from the minutes given the complexity of the matter.</p> <p>Action: Secretary made this correction and Executive Committee minutes were uploaded to website on 08 Jan.</p> <p>From Marion: 'The amendment requested to remove name from the Mapua Drive discussion was made at the Public meeting, not the Exec. meeting. therefore the amendments need to be made to the public meeting minutes and not the Exec. minutes as stated in the agenda.'</p> <p>11 December General Meeting Minutes for information</p>	Marion
Matters arising from the minutes not covered elsewhere	<p>Action: Motion by Fiona to purchase 2 Member's Meetings in New Zealand (Mark von Dadelszen) books at previous executive meeting, Seconded by Helen, none opposed. Motion passed. Done. One copy in the library now.</p> <p>Marion asked why the Exec meeting in November had decided that she had a conflict of interest with regard to chairing part of December general meeting. Marion made her feelings known to the Exec and a robust discussion followed.</p>	
Action points from Public Meeting not covered elsewhere in agenda		
Treasurer's report	<p>Action: Aileen to send out document collecting AML details to all executive committee members as per NBS requirements. Done.</p> <p>Bruno to do the send reminder email this weekend for the 20 to 30 currently unpaid members.</p> <p>110 members currently</p> <p>Bank account - \$12,165.83, split as follows;</p> <ul style="list-style-type: none"> • \$4,746.40 General Fund 	Aileen

	<ul style="list-style-type: none"> • \$2,898.80 Dominion Flats • \$2,436.87 Māpua Development Communications • \$1,563.83 AED • \$519.93 Māpua Memories <p>Invoices to pay - Māpua Hall invoices</p> <ul style="list-style-type: none"> • Māpua Hall, invoice 3307 for December meeting room hire \$47.50 • Māpua Hall, invoice 3306 for November meeting room hire \$72.10 • Reimburse Aileen for April to December Mailchimp invoices, last paid reimburse was <p><i>05/04/23 IB Aileen Connell Mailchimp Nov to Mar reimburse Invoices paid since March 23</i></p> <table border="1"> <thead> <tr> <th>invoice date</th><th>amount</th><th>invoice number</th></tr> </thead> <tbody> <tr><td>4/04/23</td><td>20.58</td><td>MC13036548</td></tr> <tr><td>5/05/23</td><td>20.59</td><td>MC13356176</td></tr> <tr><td>4/06/23</td><td>21.20</td><td>MC13677500</td></tr> <tr><td>4/07/23</td><td>20.91</td><td>MC14004212</td></tr> <tr><td>4/08/23</td><td>21.09</td><td>MC14319880</td></tr> <tr><td>4/09/23</td><td>21.53</td><td>MC14618536</td></tr> <tr><td>4/10/23</td><td>21.71</td><td>MC14916672</td></tr> <tr><td>4/11/23</td><td>21.72</td><td>MC15225772</td></tr> <tr><td>5/12/23</td><td>20.78</td><td>MC15526236</td></tr> <tr><td>5/01/24</td><td>20.45</td><td>MC15822900</td></tr> <tr><td></td><td>210.56</td><td>Total</td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table> <p>Designated bank account signatories; Helen to be a third signatory to NBS account.</p> <p>Proposal from Paul – could we list only the invoices that need to be approved in the agenda and list the financials in the minutes for both the executive and the general meetings. The report is already on the webpage every month.</p>	invoice date	amount	invoice number	4/04/23	20.58	MC13036548	5/05/23	20.59	MC13356176	4/06/23	21.20	MC13677500	4/07/23	20.91	MC14004212	4/08/23	21.09	MC14319880	4/09/23	21.53	MC14618536	4/10/23	21.71	MC14916672	4/11/23	21.72	MC15225772	5/12/23	20.78	MC15526236	5/01/24	20.45	MC15822900		210.56	Total				
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Correspondence	<p>Boat Ramp 24 Jan Andrew Butler letter, Boat ramp proposal publicly notified (2 photos attached)</p> <p>Roadworks 12 Jan NZTA SH60 Between Appleby and Motueka - Asphalting 25 Jan NZTA SH60 Ruby Bay Bypass Median Barrier Installation</p> <p>TDC Mapua Master Plan Consultation</p>																																								

	<p>19 Dec Anna McKenzie reply 19 dec and Chair's comments as sent to exec</p> <p>22 Dec Christine MacKenzie re Masterplan questions</p> <p>09 Jan TDC Public Consultation on 10-year plan, March and April dates to attend MDCA General Meetings</p> <p>18 Jan Māpua Masterplan options up for discussion this February</p> <p>24 Jan TDC - Zoom meeting to discuss the Long-Term Plan Consultation Document</p> <p>Māpua Hall</p> <p>03 Dec Māpua Hall Prices effective 01 April, Māpua Hall cost adjustments letter (attachment), Māpua Hall Prices Effective 01 April (attachment)</p> <p>18 Jan Māpua Hall funding support letter request, MDCA Funding Support Letter of Feb 2023 for reference (attachment)</p> <p>Other</p> <p>19 Dec Māpua School End of Year Newsletter</p> <p>19 Dec MDCA electronic domain name</p> <p>22 Dec Helen Lane email re Maureen Pugh</p> <p>26 Dec Gillian Pollock email</p> <p>23 Jan Maarten re AED training</p> <p>24 Jan Higgs Reserve Feb 2024 Report</p> <p>25 Jan Letter Mike Kininmonth Signs for bird protection</p> <p>26 Jan Letter Lynley Worsely</p>	
Matters arising from correspondence not covered below	<p>Response to Helen Lane; should MDCA hear from Maureen Pugh and Tim King on a non-general meeting night? Jim to write to Helen Lane and arrange possible dates for Maureen to speak at Mapua, requesting that the focus be on future development in our area.</p> <p>Marion, discussion on feelings from previous general meeting and Lynley's letter</p> <p>Support letter to be written to Mike for the bird signs - Lou</p>	
Roads & Pathways	<p>Paul to call Jamie regarding slumping on the bluffs road on the driving side.</p> <p>NZTA is considering options to reduce traffic accidents on SH60 and Mapua Drive</p>	
Constitution	<p>Bruno suggested that we could consider becoming a Charitable Trust rather than an Incorporated Society.</p> <p>Bruno – nothing has to change for us to become a Charitable Trust. Our responsibility is to our community so let's stay an Incorporated Society. It would be hard to find trustees.</p> <p>a) Action: Aileen agreed to look into financial and other implications of this. - delayed</p> <p>b) Action: Jim to draft a list of issues that need to be addressed in new constitution for next exec mtg – done (attached)</p> <p>c) Paul to run subcommittee on new constitution. Map is needed to define the boundaries of MDCA. Proposal to form a new subcommittee to be announced at next General Meeting.</p>	
Social Media	Free Parking and website name for MDCA	Bruno Henk

	<p>MDCA will not pay for ourmapua.com domain name. Jim highlighted that there is a university in the Phillipines called Mapua</p> <p>FB Post regarding Mapua Boatramp, It was agreed that a heading for postings will identify the source of the post. At the next public meeting, sources for posts on FB page will be discussed.</p>	
Māpua Master Plan	<p>Action from 13 November: Can the Councilors confirm that we will have a public session with TDC to address specific submissions on Māpua Master Plan and the TDC interpretation of these? See Correspondence</p> <p>TDC Drop-in style community engagement on this will be held:</p> <ul style="list-style-type: none"> • 10 February, 10 am to 3 pm • 29 February, 2 pm to 8 pm <p>TDC has arranged drop-in sessions rather than actual meetings with the community. Paul – it's the responsibility of Executive Cty members who have relationships with TDC officials to work those channels for Māpua's benefit and make sure our voices are heard.</p> <p>Open public consultation on Tasman District Council's 10 year Plan from 28 March to 28 April. TDC's Pip Jamieson has asked to be able to present on this at a forthcoming general meeting. See correspondence.</p>	
Māpua Waterfront Working Group	<p>It was suggested that Marion write a plan of action regarding the proposal as a paper for the January meeting. No longer considered.</p> <p>Discussion on having a community subcommittee to address waterfront developments like we did for the waterfront park. Bruno to keep a watching brief and come up with a possible scope for such a subcommittee.</p> <p>Discussion on the need for more information regarding Grossi Point and boat club traffic in the event that the boat ramp doesn't go through.</p>	Bruno
Projects	<p>Māpua memories: Equipment stocktake is complete (see correspondence), list of interviews conducted still pending. Roughly one third have been conducted, 2/3 left to interview. Henk to ask Marion what the plan is for using the interviews. No change</p> <p>MDCA History Documents.</p>	
AED	Combined MDCA MBCA training – still planning, 20 or so possible participants. See correspondence	Jim
Environment	Update on proposed name change for Dominion Flats Gillian Pollock's response 17 December. Matter is with the TDC.	Helen

Relationships	Nothing new																									
Community Interest Groups	<p>Māpua Willing Wheels (MWW) – Strategic planning mtg on 19 Feb</p> <p>Māpua Community Hub – Mtg tomorrow</p> <p>Wildlife Corridors in Māpua – February activity planned, to be announced at general meeting</p> <p>Higgs Reserve (see attached report in correspondence)</p>																									
General Business	<p>From November public meeting: Motion: Jan Heijs moved that his report be accepted by MDCA and sent to the Councillors. Followup Remains on agenda.</p> <p>Māpua Hall Repairs (see correspondence). Next general meeting will have to be in the main hall at 7:30. Bruno to contact Jan re: projectors. Aileen to ask Māpua Hall (Wendy) if the hall is available. Time needs to be changed on our sign, notice to be sent to members.</p> <p>Marion - Discussion on being honest and respectful. Addressed in earlier discussion</p>																									
Future hot topics	Community-led and regenerative housing presentation by Zola Rose (date to be confirmed) and Pip Jamieson TDC 10 Year plan on 11 March. Jim is in engagement with speakers.																									
Meeting closed	8:52 PM																									
Next meeting	<p>Jim reiterated that the meeting schedule is designed as previously discussed in exec, based on the general meeting being the 2nd Monday of the month and the exec meeting is two weeks prior in order to prevent an excessive change in correspondence and actions between exec and general mtgs that sometimes occurred under the previous schedule when the time difference was three weeks.</p> <p>Public Dec 11 Exec Jan 29 Dates for 2024</p> <table border="1"> <thead> <tr> <th>Exec</th> <th>Public</th> </tr> </thead> <tbody> <tr><td>Jan29</td><td>Feb12</td></tr> <tr><td>Feb26</td><td>March11</td></tr> <tr><td>March25</td><td>April8</td></tr> <tr><td>April29</td><td>May13</td></tr> <tr><td>May27</td><td>June10</td></tr> <tr><td>June24</td><td>July8</td></tr> <tr><td>July29</td><td>Aug12</td></tr> <tr><td>Aug26</td><td>Sept9</td></tr> <tr><td>Sept30</td><td>Oct14</td></tr> <tr><td>Oct28 (labour Day)</td><td>Nov11</td></tr> <tr><td>Nov26</td><td>Dec9</td></tr> </tbody> </table>	Exec	Public	Jan29	Feb12	Feb26	March11	March25	April8	April29	May13	May27	June10	June24	July8	July29	Aug12	Aug26	Sept9	Sept30	Oct14	Oct28 (labour Day)	Nov11	Nov26	Dec9	
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