

## Māpua & Districts Community Association

Minutes Exec Meeting at Māpua Hall

27 November 2023 @ 7:03 pm

Agenda Item	Item Actions in red are from General Meeting Actions in Blue are from Exec Meeting	Report by
Present	Helen, Fiona, Aileen, Jim, Bruno, Lou, Malia, Lee, Henk	
Apologies	Marion and Paul	
Secretary position	Malia is interested in this role	
Minutes of last meeting	<a href="#">23 October Exec minutes</a> accepted, Moved Aileen, Seconded Henk  <a href="#">13 November Public meeting for information</a>	
Matters arising from the minutes not covered elsewhere	There was discussion on the motion passed at the last general meeting concerning the content of the minutes and it was agreed that it would be good to include a brief summary of discussion on each important item	
Extra agenda items	<ol style="list-style-type: none"> <li>1. Future 'public' meetings need to be renamed as 'General' to be in line with the MDCA constitution.</li> <li>2. <a href="#">Action: Motion by Fiona to purchase 2 Member's Meetings in New Zealand (Mark von Dadelszen) books, Seconded Helen, none opposed. Motion passed.</a></li> <li>3. Bruno suggested that we should consider becoming a Charitable Trust rather than or an Incorporated Society.               <ol style="list-style-type: none"> <li>a) <a href="#">Action: Aileen agreed to look into financial and other implications of this.</a></li> <li>b) <a href="#">Action: Jim to draft a list of issues that need to be addressed in new constitution for next exec mtg</a></li> </ol> </li> </ol>	
Action points from Public Meeting not covered elsewhere in agenda	How to address current public meeting issues raised by Lynley and Marion? <a href="#">Action: In order to follow due process, it was agreed that Jim will be willing to step aside as chair should the matter need to be discussed in the General Meeting. The most appropriate person as temporary chair would be Paul McIntosh rather than Marion who would have a conflict of interest in such as discussion. Jim reported Paul has accepted this.</a>	
Treasurer's report	<p>All membership is up to date with monies received. All members who responded to Mailchimp reminder have been emailed. Spreadsheet and Mailchimp have been updated, - 106 members</p> <p>Discussion occurred on whether we send out another Mailchimp reminder or remove names from mailing list before Dec public meeting mailout <a href="#">Action: It was agreed that one final reminder is to go out this year, Aileen to write and Bruno to send out</a></p> <p>There was discussion on whether there needed to be any further response to emails from Peter Paterson. It was agreed that this had been dealt with and no further response was needed.</p>	Aileen

	<p>Bank account summary</p> <ul style="list-style-type: none"> <li>• Bank account \$13,132.47 split as follows</li> <li>• General \$5,713.04</li> <li>• Dominion Flats \$2,898.80</li> <li>• Development communications \$2,436.878</li> <li>• AED \$1,563.83</li> <li>• Māpua Memories \$519.93</li> </ul> <p>Aileen contacted NBS to ask about process for adding / removing signatories. Response received from NBS. Requirements for new signatories: Forms and details. Helen happy to be a new (third) signatory.  Action: Aileen to send out document collecting AML details to all executive committee members as per NBS requirements.</p> <p>1 invoice for approval  - annual Freeparking invoice for domain name and hosting. \$262.20. Aileen to pay on her credit card and MDCA to reimburse.  Approved.</p> <p>Action: That the MDCA move the Secretary Honorarium from Marion to Lou starting November 2023. Aileen moved, Henk Seconded, motion passed.</p> <p>Aileen raised the matter of the future membership renewal process. It was decided that the first reminder will go out at the beginning of August each year.</p>	
Correspondence presented	<p>TDC - Erin, Fresh Water Plan presentation request  TDC – response to MDCA re: proposed name change for Dominion Flats  Marion’s proposed email regarding the Waterfront Group  Marion’s two emails re last public meeting  Lynley’s email re last public meeting  TDC - Cat and dog controls  TDC - Upcoming works in Māpua to protect Wisteria  TDC - Missing link Footpath on Māpua Drive  Henk - Māpua memories equipment stocktake  Māpua School – Term 4 Newsletter  Chair’s note to Executive on next public meeting  Chair’s email to TDC re: name change for Dominion Flats</p>	
<b>Matters arising from correspondence not covered below</b>	<p>Mountains to Sea presentation to be scheduled for 2024.  Name change for Dominion Flats will take resource and time of Tasman District Council, not currently scheduled.  Lynley’s email requires an acknowledgement of feelings and reminder of MDCA principles – our purpose is to move forward as a conduit between the community and the TDC. After discussion about these emails and letter from Marion and Lynley the Exec agreed to  Action: Aileen and Fiona were delegated to write a letter of reply on behalf of the Exec. Helen to review before sending out.</p>	
<b>Roads &amp; Pathways</b>	<p>As a result of the last General Meeting, Mike Kininmonth to ask TDC if cyclists and traffic are considered to be safe when sharing the road at 50K/hour speed limit.</p>	

	<p>Similarly, Bruce Struthers is to talk to Gary Clarke about specific data that are available after that meeting.</p> <p>Paul McIntosh's request that the MDCA Chair communicate with Streets for People Team on clarity of signage on the bike path, ie. can cyclists claim the lane where indicated even though it's a 50 km zone? Where is the signage for the Great Taste Trail and speed limits? Resulted in Lou volunteering to send these questions via email.</p> <p>Henk raised the matter that horses need to cross Aranui Road at the most Western pedestrian crossing, thus signage is needed to indicate that horses are able to cross here.</p> <p>Action: Lou to write to Vincent Revell at TDC to address this and Chair questions above.</p> <p>Discussion occurred on the fact that the TDC has indicated that the Mapua Road footpath in front of 125 Mapua Drive is to be installed before Christmas.</p>	
<b>Social Media</b>	<p>Review of website and email</p> <p>Action: In order to direct MDCA Facebook users on how to reach TDC to make constructive suggestions about the Streets for People project, it was agreed to try to pin the links and email address for this to the MDCA FB front page. Action: as above Henk/Bruno</p> <p>Discussion occurred on the automatic forwarding of inwards correspondence.</p> <p>Action: Chairperson and secretary to be forwarded automatically inwards correspondence. Bruno</p> <p>New address for correspondence to Secretary: Secretary@ourmapua.org</p>	Bruno Henk
Māpua Master Plan	<p>Following the last general meeting, Jim is yet to request to Anna MacKenzie on the matter of a public session with TDC to address specific submissions on Māpua Master Plan and the TDC interpretation of these?</p>	
<b>Māpua Waterfront Working Group</b>	<p>It was agreed to address Marion's proposal on the future of the Waterfront Working Group Subcommittee at our next exec meeting when Marion would be present.</p> <p>It was suggested that Marion write a plan of action regarding the proposal as a paper for the January meeting</p>	Marion Bruno
<b>Projects</b>	<p>Māpua memories: Equipment stocktake is complete (see correspondence), list of interviews conducted still pending. Roughly one third have been conducted, 2/3 left to interview. Henk to ask Marion what the plan is for using the interviews.</p> <p>MDCA History documents - delayed</p>	

<b>AED</b>	Combined MDCA and MBCA training Jim will be sending an invitation to MDCA members for AED and First Response training in conjunction with the MBCA.	Jim																								
<b>Environment</b>	Update on name change for Dominion Flats. Jim presented the email from the TDC on this that indicated the ball is in the TDC court. No further action required at this time	Helen																								
<b>Mapua Liveability</b>	Remove from agenda? Agreed																									
<b>Relationships</b>	Jim going to TACA meetings. Paul will fill in as necessary																									
<b>Community Interest Groups</b>	<b>Māpua Willing Wheels (MWW)</b> <b>Māpua Community Hub</b> <b>Wildlife Corridors in Māpua:</b> excellent meeting on 20 November at the Mapua estuary with Tasman Bay Guardians <b>Higgs Reserve</b>																									
<b>General Business</b>	Jan Heij's advice to Counsellors <b>A motion was passed at the past general meeting so this matter is in the Counsellors' court.</b>																									
<b>Future hot topics</b>	Invite Tasman Bay Guardians to next General Meeting - Lou																									
<b>Meeting closed</b>																										
<b>Next meeting</b>	Public Dec 11 Exec Jan 29 Dates for 2024 <table border="1" data-bbox="491 1227 1318 1668"> <thead> <tr> <th>Exec</th> <th>General</th> </tr> </thead> <tbody> <tr> <td>Jan29</td> <td>Feb12</td> </tr> <tr> <td>Feb26</td> <td>March11</td> </tr> <tr> <td>March25</td> <td>April8</td> </tr> <tr> <td>April29</td> <td>May13</td> </tr> <tr> <td>May27</td> <td>June10</td> </tr> <tr> <td>June24</td> <td>July8</td> </tr> <tr> <td>July29</td> <td>Aug12</td> </tr> <tr> <td>Aug26</td> <td>Sept9</td> </tr> <tr> <td>Sept30</td> <td>Oct14</td> </tr> <tr> <td>Oct28 (labour Day)</td> <td>Nov11</td> </tr> <tr> <td>Nov26</td> <td>Dec9</td> </tr> </tbody> </table>	Exec	General	Jan29	Feb12	Feb26	March11	March25	April8	April29	May13	May27	June10	June24	July8	July29	Aug12	Aug26	Sept9	Sept30	Oct14	Oct28 (labour Day)	Nov11	Nov26	Dec9	
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Meeting closed at 8:51