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| **Agenda Item** | **Time** | ***Items for Membership action highlighted in red*** | **Report by** |
| **Present** |  | Paul McIntoch, Jim Vause, Marion Satherley, Mike Kininmonth, Bruno Lemke, Aileen Connell, Anne-Marie Beeler |  |
| **Apologies** |  | Lou Gallagher |  |
| **Minutes** **Review** |  | * Last Exec meeting Moved Paul – Seconded Marion
* Correction to August Public meeting Minutes – Spelling MLP item 4 disgusted change to discussed - amended
* Last Public Meeting Moved Paul Seconded Bruno
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| **Treasurers Rpt**See full report by clicking ‘Reports’ within the meeting notice email | Report viewable on website | Membership - I have to work through many renewals to get a current membership numberBank balance as of 20/08/22$7,848.63General Fund $3100.15Dominion Flats $1400.37Māpua Development Communications $2436.87AED Fund $58.74Māpua Memories $770MDCA Communications $82.50Invoices for approval to pay69.90 reimburse Bruno, Nelson Electronics.  Microphone for use in Hall for joint Zoom meetingsMoved Aileen, Seconded, MikeAileen noted that she needs to remove Wayne from the Bank authority and place another Exec. as a signatory. However, the rules regarding the account have changed due to money laundering which requires Aileen to do some research first. | Aileen  |
| **Correspondence**See all correspondence by clicking ‘Correspondence’ within the meeting notice email | Viewableon website | * Devin Gallagher – re membership
* Invitation to Candidates – Local Body Elections
* TDC – Anna Mckenzie – Mapua Structure Plan updates
* TDC – David Ogilvie – Re Stormwater modeling
* TDC – David Arseneau - Re Stormwater modeling
* TDC – Mapua Structure Plan – draft strategy
* TDC – Newsline – Secretary Vacancies
* Andrew Talley – telecon on status of Structure Plan update
* TDC – Robyn Scherer – multiple emails coordinating TDC candidates lists/forums with Tasman Area Community Associations
* TDC – Robyn Scherer – Chairs meeting with TDC Mayor and CEO
 | Paul |
| **Māpua Waterfront Working Group** |  | TDC have had the first meeting with Iwi regarding Grossi Point future development. Once Iwi have identified the areas that are extremely sensitive to them (due to burial sites) where picnic tables and food eating will not be encouraged and could be planted out. Much of these areas appear to be on the eastern side of Grossi Point. Unfortunately the Iwi reps present at the meeting could not give any indication of how long this process could/would take. Once this process is completed Mapua residents will be consulted. | Mike |
| **Environmental** |  | **Dominion Flats**: Nothing to update**Future Wildlife Corridors** **in Mapua**See Bruno’s notes. What happens next hasn’t yet been determined. Paul suggested Bruno let TDC know that the Future Wildlife Corridors subcommittee is looking into developing a wetland plan for 49 Stafford Drive so this can be co-ordinated with anything that the developer maybe preparing. Marion and Mike suggested that MDCA ensure any promises being made by TDC are either received in writing from TDC or the meeting in question is minuted. | HelenLou |
| **Roads & Pathways** |  | Reminder of key conclusions/future actions per email from Jamie McPherson:* Trench settlement along Aranui Dr will be dealt with as a remedial by that contractor at the end of the defects period.
* Weaker cracked/deformed areas have been marked out already by our contractor and will be repaired during summer construction season.
* The large stones will be removed where this won’t cause more problems
* Other minor surface ponding is within normal tolerances (~5mm), not causing any serious problems and is largely unavoidable. Much more significant/expensive repairs and reshaping would be required to address this which is not affordable for the Council
* TDC are looking at improvements to the road shoulder/parking area adjacent to Aranui Park and for ways to get funding for a footpath along there. Jamie will keep MDCA informed about progress and timing.

**Ruby Bay Bluff’s:**As a result of the heavy rain over between the 17th & 20th August massive slips have occurred over the road going up the Ruby Bay Bluff’s. There has been talk that TDC may be looking into an alternative route up Pinehill Rd and out onto the northern end of Pomona Road via Pippin Lane instead of repairing and reopening the existing road connection. MDCA will wait until TDC have assessed all the options before asking TDC to present to the community their findings and suggested solutions. | Wayne |
| **Transportation /Well Being/ Māpua Willing Wheels** |  | **Mӑpua Willing Wheels (MWW)** Bruno Discussed the AGM which will be held at TDC in Richmond on September 8th. Drew Bryant (TDC) will be the presenter at the AGM. MWW has a new member who is up on OSH (Occupation Safety & Health) and is recommending all drivers wear high vise safety vests.**Mӑpua Community Hub** Anything to report | Elena |
| **AED** |  | Anything to report |  |
| **Social Media** |  | A reminder of how the Social Media role is defined by our Constitution:* 1. *The Social Media Manager is responsible for the management of the MDCA website, MDCA Facebook page and other internet communications*
	2. *The Social Media Manager and all members of the Exec must abide by rules* ***Final Protocols and Guidelines for Managing MDCA Facebook*** *as written by Exec and approved at a General meeting*

Bruno stated the social media portfolio is very diverse and suggested forming a Social Media Subcommittee in the hope to attract a younger person who can reach out to a younger social media audience.Paul shared concerns about ensuring one person was fully responsible for the updating of MDCA website, which Bruno committed to doing.Jim is willing to assist with the Social Media portfolio. Anne-Marie suggested Bruno, Jim and herself get together to sort through their roles. This meeting will be organized.Bruno will put a post on Facebook regarding the sad loss of Mapua Schools ex principal Neil Chalmers who passed away last week. Neil was a recipient of MDCA ‘ Good Sorts’ award. Marion to send Bridget a bereavement card to Bridget and family. | Bruno |
| **Mapua Livability** |  | **Mapua Structure Plan (MSP) Update:*** TDC are working on a community survey to be open for 3 weeks in Sept
* Survey will be available in both hardcopy and online
* TDC staff will be available at the Mapua library to assist anyone that needs help with the survey
* Community workshops are planned for Nov (date to be confirmed)
* TDC preparing comm’s for the survey, with advertising via TDC website / Newsline and on a community notice board.
* The Structure Plan website will be in-place in time for launch of Survey
* Website link and communication documentation will be made available for distribution to MDCA/MAG/MDBA etc membership when ready
* Paul received a phone call from Andrew Talley who was enquiring where MDCA were at with regard the Mapua Structure Plan. Paul updated Andrew.

**Follow up to the meeting with TDC and Consultants regarding the MSP – Paul to follow this up with TDC & the Consultants –*** What deliverables have been identified as being achieved since the 2010 MSP?
* When is the next stakeholder meeting?
* What is the formal timeline for the deliverables and will this be at a time of the year that is achievable for residents to respond?

The Exec. felt MDCA needed to keep the pressure up to both TDC and the Consultants to ensure we gain the input the community wish to achieve. |  |
| **Relationships** |  | **TACA: Report from TACA meeting –** next meeting 26th May* TACA have informed TDC that they will not being holding a separate Candidates Forum but rather will encourage their membership to attend similar events in Māpua, the Moutere or Motueka.
 | Paul |
| **Projects** |  | **Māpua Memories –** No recording have been planned in the near future* We are approx. ¼ way through the list of people suitable for interviewing.
* Outstanding issues are:
	+ Funds of $776 to be spent
	+ Correlation of interviews have not been centralized within MDCA library, nor forwarded on to Provincial Museum
	+ Memory sticks have not been purchased and sent to people who have already been recorded
	+ Video editor is due to give birth to her first child in the coming few weeks and is then taking 6 months maternity leave
	+ Update TDC on progress

Discussion of the future direction of this project is required given these issues and Mike potentially needing to step-down from his coordination role***Options:**** Appoint/advertise for another coordinator
* Place the project on hold until Video Editor returns from ML, review project at that point in time
* Wrap up outstanding issues and close project
* Others considerations?

Clare Kininmonth (Mike’s Wife) has offered to take on this role if Mike gets Elected to TDC as a Councilor.Marion talked about purchasing an external hard drive so we could store all the interviews undertaken as well as purchasing individual flash drives so they can be handed to the interviewee or their family. Paul stated he has external hard drives he is willing to donate to the project (thank you Paul). | Mike/Marion |
| **General Business** |  | **Constitution Changes:**The Constitution states that changes can be made at any General meeting provided the changes are agreed to a 2/3rds majority of members present.A quorum for a General meeting is 3 Exec. Members & 4 members. This means changes can be made to the Constitution in a timelier manner throughout the year.Once the Constitution has been updated the update version needs to be forwarded to the Incorporated Societies.Jim stated there has been a change with what the Incorporated Societies require in a Constitution regarding disputes resolution and suggested we review our Constitution to incorporated these changes.Marion asked Jim whether he was willing to oversee this review by presenting a draft proposal of the required updates for Exec. consideration. Jim agreed and will present these to the September Executive meeting.Bruno has concerns regarding item e. – a big discussion followed.**‘Meet the Candidates’ Evening**Confirmed for Wed 21st Sept at 7pm at Mapua Hall. The hall is booked and all Mayoral and Waimea/Moutere Ward councilor candidates have been invited.Candidate details link:<https://www.tasman.govt.nz/my-council/about-us/your-mayor-and-councillors/local-elections/>Marion has invited all candidates for the Mayoral & Waimea/Moutere Ward positions. Each candidate will have 7mins each to introduce themselves and answer some reset questions that will be made available to them at least four days prior to the meeting.Marion to email members to supply questions for selection. Marion & Paul to select the questions to be submitted to candidates. Marion to email the candidates**Secretary Vacancy –**I (Marion) am happy to continue the secretary role for two months in the hope that a replacement for the role will be found. However, while undertaking this role I am no longer prepared to chase Exec. Members for their reports. So please make sure you put in your diaries that you reports are due on the Wednesday prior to the meeting date. | All |
| **General Business**Cont. |  | **Mapua/Rub Bay Stormwater – Re Tonkin & Taylor (T&T) presentation in September 12th Monthly meeting.**Bruno put a request out on Facebook for those to send their concerns to him so he can compile a list of concerns to send to T&T prior to their presentation. Bruno stated it was disappointing that no-one took up the offer.**Community Associations’ Chairs meeting with TDC Mayor and CEO**On 5th Sept Tim and Leonie will provide an update on:* Three waters reform
* Local Government reform
* RMA reform
* Local body elections

Chairs also wish to discuss these following additional topics:* MDCA - proposal to centralize Bldg & Resource Consent process.
* TACA / Others:
	+ Te Mamaku (Ruby Bay bypass) revegetation project
	+ Cycleways/walkways in our area and throughout the district
	+ function and purpose of community associations, how to get the community more involved.
	+ Roading contractor accountability. We are having continual roading complaints at our meetings.
	+ Gravel extraction from rivers and the problems caused by not being allowed to do it.
	+ How do we get central government to listen to Council?
	+ security cameras - we are exploring having some CCTV installed in Tapawera and are keen to learn about others’ experiences
	+ collaboration between community councils - we wonder if a coordinated effort from community councils on issues we all encounter might be more fruitful
	+ TDC support for our CLDP (5-year programme starting this year) and for a community facility road maintenance issues

**Community Survey:**Bruno asked what happens next with the results of the Community Survey?Some uses include:* As a guide for MDCA to keep topics on track
* As supporting research evidence in pertinent TDC submissions
* Possible send info to TDC for their information
* Always intended to share the results widely

Executive Actions:* Identify gaps in the survey
* Prioritise outcomes
* Refresh the community with regard key outcomes
* Ask members if there is value in having a brainstorming session around the results.
* Survey school students

**Hot Topics:**Anne-Marie has offered to follow up Sharon Prestidge prior to the meeting. |  |
| **Future Hot Topic’s** |  | **September** – Sharon Prestidge, Mapua School **September** – Tonkin & Taylor – Ruby Bay/Mapua Stormwater modelling |  |
| **Meeting Closed** |  | 9.22p |  |
| **Next Meetings** |  | Public Meeting: 12th Sept 2022Assn: Exec: 27th Sept 2022 |  |