

Tips for Speakers

Speaking to your Submission on the Nelson Tasman Future Development Strategy
Held virtually by ZOOM Webinar Technology - 2022

We are aware that it can be quite daunting speaking in the Virtual World to Council. Here is some additional information to explain our processes and a few tips to help you make the most of the limited time available to speak to your submission.

ONE DEVICE ONLY

Please join with one device only.

JOIN AT LEAST 15 MINUTES BEFORE YOUR SPEAKING TIME

To join click on the Webinar link, this will be sent to you in an email. Whilst we aim to run to time, hearings may run slightly ahead or behind time.

WEBINAR ROOM

- You will be joining the Webinar Hearing as an **attendee**, view-only participant. You will be able to see and hear what is happening.
- There will be **panellists**, from Tasman District Council and Nelson City Council.
- When it is time for you to speak the **host** will 'bring' you into the webinar room where you will be able to speak and be heard by Council.
- When you have finished the host will move you 'back' as an attendee, you can leave the meeting at this stage if you want or stay and listen.

SPEAKING TIME IS 10 MINUTES

You have been allocated 10 minutes speaking time this includes the time for the Panel to ask you questions (but be aware you may not always be asked questions)

YOUR SUBMISSION

All of the Panel will have read and be familiar with your submission. Therefore, use your speaking time to highlight something in particular or expand on your comments rather than repeat the information you have provided in your written submission.

ADDITIONAL DOCUMENTS/POWERPOINT PRESENTATIONS

If you have additional documents you would like to share or a Powerpoint presentation to support your submission, please email these to futuredevelopmentstrategy@ncc.govt.nz at least **48 hours before** your allotted speaking time.

YOUTUBE

The hearings are recorded/ live streamed for viewing via YouTube.

Coarse language is not acceptable.



CAN'T MAKE IT OR ANY OTHER QUESTIONS?

If you are unable to attend the hearing for any reason or if you have any other queries, then please do not hesitate to contact the City Development Team by email: futuredevelopmentstrategy@ncc.govt.nz