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**MDCA Meeting Room Bookings**

2 messages

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**Aileen Connell** <aileen.connell@gmail.com>  
To: Mapua Bookings <mapuabookings@gmail.com>  
Cc: OurMapua email <info@ourmapua.org>

Wed, Jan 26, 2022 at 1:34 PM

Hi Anita

I hope you had a good Christmas break. We made some decisions about our meeting room hire yesterday evening.

We will not require the small meeting room in the Hall on the 4th Tuesday of the month for the foreseeable future as we will hold the Exec meetings by Zoom.

We are going to trial a public meeting by Zoom for February with an option that members can attend the meeting in person (if double vaccinated). We will then review booking of the Bill Marris room for following public meeting.

Could you let me know what this does to the status of our payments and what we may have already paid?

Many thanks  
Aileen  
MDCA Treasurer

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**Mapua Bookings** <mapuabookings@gmail.com>  
To: Aileen Connell <aileen.connell@gmail.com>  
Cc: OurMapua email <info@ourmapua.org>

Thu, Jan 27, 2022 at 10:39 AM

Kia ora Aileen,

Thank you for your email. The last payment made on 10/11/2021 was for venue hire in February 2022.

No problem at all, I will update the bookings calendar for the meeting room and keep the MDCA public meeting as is until I hear back. I understand it is very difficult to plan ahead under the current circumstances so just let me know once you have had feedback, perhaps manage the invoices manually rather than Auto Payment if they are likely to vary from month to month.

I can Credit your account for March with the payment made towards the Meeting Room hire for February if you wish?

Ngā mihi

Anita Green  
Hall Coordinator



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**Office Hours: 9.30am - 12.30pm | Monday, Wednesday & Thursday**

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