MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Notes from Exec meeting – held on Zoom Tuesday 24th March 2020

		Carried / To action
Apologies	Desiree; Naomi Aporo; Mike Kininmonth	
Present	Marion Satherley (Chair) Wayne Chisnall; Aileeen Connell; Bruno Lemke; Elena Meredith	
Executive Processes	Marion noted that she had attended Community Net Aotearoa meeting supported by TDC & NCC She has fliers for NZ Navigator which includes a self-assessment site for a performance review process. Marion will scan this and send it around Exec members. Noted that this could be done as a whole committee and/or individually	Marion
Minutes review	Marion will ask secretary to circulate minutes from March Monthly	Marion
	meeting – not currently available Bruno (Social Communications) will take over responsibility for co- ordinating monthly distribution of information on Mail Chimp –he will contact Tim H re picking up this responsibility	Bruno
Treasurers Report	Bank account status:Balance- \$9059.58 in bank account, split up as follows\$3774.41 in General Fund\$3,537.15 Dominion Flats\$468.17 Waterfront park\$1200 Seating project\$79.85 AED [see further info under AED section]	
	No invoices to approve for payment Aileen will send Marion an updated list of members	Aileen
	Hall Rentals have increased to \$62.70 but will not be increasing the automatic payment until meetings in the Hall esume. We will continue to pay Māpua Hall at current rates of \$61 per month for the next 2 meetings	
Correspondence	Inwards:	
	 Jan Heiss- feedback on Parks & Reserves Babara Tapper – Neighbourly Anita Green Hall Co-ordinator re Hall closure Outwards:	
	Agreed would send a card to Desiree wishing her a recovery	Marion
Roads and Pathways	 Stafford Drive water-pipe laying Marion reported that this work was now stopping for the 4 week national Covid19 lock-down 	
Māpua Waterfront Working Group (MWWG)	No report	
Environmental	No report	
Transportation /Well	Community Connections	
Being	 Discussed options for MDCA to co-ordinate a pick-up/delivery system for groceries/medicines in the region. Elena noted Damon from Four Square open to this and already has possible connection with local scouts for collecting & delivery .Elena will 	

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Notes from Exec meeting – held on Zoom Tuesday 24th March 2020

	 check on this and possible ways we can work together with other groups. MDCA could support with data-base for pick-ups/deliveries Marion/Aileen offered driving support Will pursue further before putting proposal out to members Members to consider other ways we may be able to support children and families during this time Transport : No report as no transport operating during this period 	Elena
AED	 Leaflet drop Noted success of latest leaflet drop resulted in the full amount required being raised for the Ruby Bay AED with \$182 over target Fundraising update Wayne noted that the rest of the donations from Give a Little would be in AC in April The AED has been purchased and installed Wayne noted that the installation includes training for the use of the device – agreed that the dates for the workshops could go on Facebook Ongoing maintenance: Suggested that rest of donations be used for batteries and upkeep and that we need an ongoing budgeting item through the year for all the AEDs to replace paddles etc Wayne will review this on an annual basis Sugested that review this on an annual basis	Wayne Wayne/Bruno Wayne
	Thanks and congratulations were extended to Wayne for his successful perseverance	
Social Media	 Review Facebook policy: Aileen will circulate current policy to Exec members Will discuss need for updating at March Exec meeting Check that it is included in the Operations Manual Updates Bruno will check that Exec Reports are separate and easily accessible on the Website Note that these discussions did not happen – Zoom meetings Payment of \$25.80 per month for unlimited Zoom Access will be made from the Social Media Honorarium until public meetings are no longer banned Bruno will explore how to run a full MDCA monthly meeting on 	Marion
Relationships	Bruno will explore now to run a run MDCA monthly meeting on Zoom No report this month	
Water	To be Hot Topic at April 6 th general meeting – which we agreed we would hold on line as a Zoom meeting Marion will ask TDC staff if there is a presentation which could be posted on Facebook for viewing prior to meeting and then ask TDC Staff to participate in the Zoom meeting ("Reality TV") Check with Sharon Flood	Bruno Marion

MAPUA & DISTRICTS COMMUNITY ASSOCIATION

Notes from Exec meeting – held on Zoom Tuesday 24th March 2020

Māpua Reserve	Glen Thorne noted that TDC had just dropped the plans to Gordon for	
Playground.	him to design motifs for soft tile surface in playground	
	The equipment for the playground takes 3 months to arrive due to H&S	
	reasons	
Projects	1 Exercise stations :	
	Marion will investigate these	Marion
	2 MDCA Leaflet	
	 2nd leaflet to cover MDCA areas of coverage - " what we 	
	do" –finalise at Mar Exec meeting ; this was not done	
	•	
General Business	1. LTP consultation	
	 Noted that not sure how this will proceed 	
	 Cr Christeen McKenzie had suggested carry on consultation 	
	using different media	
	 Marion will check the time-frame and encourage people to 	Marion
	fill in comments	
	 Noted that single response from Community Associations 	
	carry more weight than those from an individual	
	2. Keeping connected during National Lock-down	
	 Noted importance of informing members of what is going 	
	on and that the Assn is still working – any suggestions from	
	them as to what else we could be doing as community	
	support	
Future Hot Topic's	Confirming calendar –	
	 April 6 –note date change due to Easter & format change due 	
	to Covid 19 restrictions – Water & Covid 19(life after)	
	Richard Kirby; Jamie McPherson & David Stevenson to attend	
	May – Transport/wellbeing sub committee report – progress so far	
	Note that Exec reports for April meeting to be with Bruno	
	by April 1 st at the latest	
		All Exec
		members
NEXT MEETINGS	Assn 6 th April 2020(note changed date & Zoom Format))	
	Exec 21 April 2020	